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Last updated: March 30, 2020

Covid-19 – Frequently Asked Questions (FAQ)

As COVID-19 continues to have an increased impact on our communities and businesses, it's important to connect with you to share what Bonnell Aluminum is doing across all its operating facilities to help keep you, our employees, and our communities healthy and safe.

First and foremost, our hearts go out to all of those who have been affected by this virus. We want you to know that your health and safety is our top priority. As the situation continues to evolve, we are heeding advice from the CDC and health officials throughout the country. We are encouraging employees to follow the best practices and we will be closely monitoring any new developments. We take great pride in the effort we make to care for those in our community. Over the past few weeks, we've increased the frequency and extent of our cleaning and disinfectant procedures to maintain a healthy environment for our customers and employees. We have shared detailed instructions with our employees on staying home if they feel sick and only those who are directly employed by Bonnell Aluminum can enter our facilities.

Below, please find answers to questions you may have regarding the state of our business. If you have additional questions or concerns, please don't hesitate to contact your assigned Bonnell Aluminum representative.

While adversity is facing us virtually every day, regardless of industry – there's no question that the American workforce will come out of this stronger and more determined than ever as resiliency always has its way of emerging through challenging times. You and your business will no doubt make it through this, as will the rest of us.

Sincerely,



Brook Hamilton
President
Bonnell Aluminum

Covid-19 – Frequently Asked Questions (FAQ)

Added on March 30, 2020

State of Michigan: Office of the Governor - Executive Order 2020-21 Mandatory Posting:

Bonnell Aluminum (Niles) LLC, located at 2005 Mayflower Road, Niles, MI is considered a “critical manufacturer” under the terms of Governor Whitmer’s Emergency Order 2020-21. The facility supports several critical infrastructure manufacturers such as healthcare, transportation, food supply and other industries. The following positions are identified as critical infrastructure workers essential to operations:

CAD Operator; CNC Operator I; CNC Programmer; CNC Setup/Operator II; CNC Setup/Operator III; Die Maintenance; Die Technician; Extrusion Operator I; Extrusion Operator II; Extrusion Operator III; Fabrication Admin; Fabrication Engr. Admin.; Fabrication Utility; Gen Utility Fab Maintenance Helper; General Machine Operator; Load Planner; Maintenance Tech / Group Leader; Maintenance Assistant; Maintenance Technician; Manager; Material Handler; Material Handler/Loader/Stock; Material Handler/Loader/Truck; Spotter; Packer; Packer/Water Strider; Precision Saw Operator; Precision Saw Operator II; Precision Saw Setup/Operator III; Quality Coordinator; Quality Inspector; Quality Technician; Receiver; Set-up / Machine Operator II; Shipping Clerk; Stock Control; Supplier Quality Inspector; Tool & Die Maker; Utility Inspector; Utility Inspector/Group Leader; Value Stream Leader; Welder

For more details, please contact: Stefan Vogt at (269)-697-6063 or stefan.vogt@bonnellaluminum.com

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Added on March 24, 2020

Is Bonnell Aluminum affected by any of the states’ “Stay-At-Home” orders that have been issued?

We have operating facilities located in states where mandatory “Stay-At-Home” orders have been issued. However, “aluminum” and “aluminum processing” are listed as “Critical Manufacturing Sector” with the U.S. Department of Homeland Security’s Cybersecurity and Infrastructure Security Agency (CISA). Details are available at: <https://www.cisa.gov/critical-manufacturing-sector> under “Critical Manufacturing Sector” and “Sector Overview”.

Bonnell Aluminum is a manufacturer of high-quality, soft-alloy and medium-strength aluminum extrusions, and therefore, deemed “Critical Manufacturing” and “Critical Infrastructure” under the DHS guidance. All our facilities are operating normally as many of our manufactured aluminum extrusions are used to support essential industries including, but not limited to, medical equipment, transportation and construction.

We are aware that many companies have been impacted by federal, state, and local orders that have limited or suspended certain types of business activity. Because we are a critical manufacturer, we are continuing to operate (in compliance with safety guidelines as issued by the CDC, local, state and Federal agencies) and support our customers who are providing essential public services.

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Added on March 24, 2020

Are you allowing outside visitors such as vendors, suppliers and employee family members to enter your premises?

To contain further spread of the coronavirus, no outside visitors, vendors, suppliers and employee family members are allowed to enter any of our facilities until further notice. Exceptions will be evaluated on a case by case. Your understanding is greatly appreciated.

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Does your company have a plan in place if one or more of your employees should test positive for Covid-19?

Bonnell Aluminum has created an internal task force responsible for monitoring and coordinating the company's response to the latest recommended guidance from the CDC and local, state and federal government agencies. To ensure the safety of all our employees, we have also developed and issued guidelines promoting health, safety, and well-being practices across all functional areas of our business. All these policies are intended to alert employees to the potential risks of transmission and to keep sick or potentially sick employees away from work.

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Do you anticipate any disruption to your supply chain that could impact your ability to fulfill customer requirements?

We understand you may be concerned about the possibility of material delivery interruptions to your company. While it is difficult to safeguard ourselves against all unpredictable situations, be assured that we are taking measures to ensure we keep our business functioning at the highest possible level. To date, we are fully operational and committed to the highest level of service and supply to all our customers.

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How promptly could you notify us of a disruption or shutdown of your production?

Customers and suppliers will be notified of any partial or full plant shutdowns either by email or telephone as soon as such a directive is issued. We also plan on posting regular updates on our company website home page at: www.bonnellaluminum.com.

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How would you communicate to our company if you should have a disruption in your operation or delay of shipments?

All change notifications will be conducted either via telephone or email. Customers serviced from our **Newnan GA** and **Carthage TN** locations can also access our website's virtual portal page to track order production and shipment at any time. Please contact your Customer Account Representative in the event you currently don't have access to the portal.

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Can you build up safety stock on our behalf?

Bonnell Aluminum is increasing its inventory level for essential raw materials and supplies to ensure our customer material needs are met, with as little disruption. This increase in raw materials and supply inventory will restrict the floor space available for product inventory. Instead, Bonnell is requesting our customers continue to place purchase orders for regular production. We also ask that our customers commit to accepting the delivery of the order in accordance with the terms and conditions within the purchase order.

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What is your company's contingency plan to ensure continued operations?

While it is difficult to safeguard ourselves against all eventualities, our ability to ensure continued operations will be a function of available employees reporting to work, the continuous flow of essential raw materials and supplies, continued access to transportation services, and directives from local, state and Federal agencies. Be assured that we are taking measures to ensure we keep our business functioning at the highest possible level. To date, we are fully operational and committed to the highest level of service and supply to all our customers.